



Solomon-Plains Elementary Title I Parent & Family Engagement Policy 2023-2024



The entire process of education is improved when the home and school work together as a team. The Solomon-Plains Elementary School Title I Program values the contributions of parents and families and recognizes that meaningful parent and family engagement contributes to student academic achievement. The purpose of this policy is to outline how the Solomon-Plains Elementary School will carry out the requirements of The Every Student Succeeds Act (ESSA) Section 116 jointly with parents and families.

1. Solomon-Plains Elementary School jointly developed this Title I Parent and Family Engagement Policy in collaboration with parents, as outlined by the Every Student Succeeds Act (ESSA). The group will meet annually at the end of the school year to review and revise the Parent and Family Engagement policy and Compact. The surveys and feedback given by parents and family members throughout the school, along with in person or virtual collaboration, will be used to guide changes.
2. An annual meeting/meetings will be held at the beginning of the school year, at a convenient time, to inform parents and family members of the school's Title I Program, the requirements, and the rights of parents to be involved. This information will be discussed at our Kindergarten Orientation and Open House. Families will be notified of this meeting through our school website, Title I and Teacher Google classroom, Skyward Skyalert, Class DOJO and student flyer. Parents will receive a copy and explanation of these documents:
 - Title I Compact
 - Title I Parent and Family Engagement Policy
 - Right to Know and Teacher Qualification Letters
 - Directions to access district and school website for Title I information
3. Solomon-Plains Elementary offers a flexible number of meetings and times during the school year for collaboration
 - Annual School Title I Meeting and Annual District Title I Meeting
 - Parent Teacher Conferences in Spring and Fall with AM and PM sessions
 - Parent and Family Engagement Events on different days and times, including some Saturdays.
 - Virtual or phone meetings by parent request
 - Email correspondence
4. Solomon-Plains Elementary will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I Program and parent policies by:
 - Attending Parent Advisory Council meetings
 - Answering surveys, questionnaires, and phone communication

- Offering formal and informal suggestions
 - Reviewing, editing, and finalizing Parent and Family Engagement program and policies
5. Solomon-Plains Elementary School will provide parents of participating children with timely information about the Title I program
- Beginning of the year informational packets which include important Title I documents are distributed at Kindergarten Orientation, Open House, and sent home with students on the first day of school
 - Flyers are distributed to all students and digital copies are posted in the Title I and teacher's Google Classroom
 - Skyward Skyalerts are sent to all families and faculty
 - Information is posted on the district and school website
 - Accessible Title I Resource Center
 - Title I Newsletter
 - PowerPoint Presentations
6. Solomon-Plains Elementary School will provide parents of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State Academic Standards. Parents and families will be provided with information that outlines the curriculum, assessments, and standards. This includes, but is not limited to:
- WBASD Core Curriculum Reading Programs: Zaner-Bloser Super Kids K-2, McGraw Hill Open Court 3-5
 - WBASD Core Curriculum Math Program: McGraw Hill Go Math K-5
 - PSSA data and assessments scores
 - Acadience Learning Dibels Assessments, Imagine Learning Language and Literacy Assessments
 - Edmentum- Exact Path Assessment data and scores
- This information will be provided in a variety of ways, including:
- Kindergarten Orientation
 - Open House
 - Back to School Packets for Students and new students throughout the year
 - Annual Title I Meeting
 - Parent-Teacher Conferences
 - STEM Nights
 - Title I PowerPoint is reviewed at events

- District and School Website
7. Solomon-Plains Elementary School will provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children, and respond to any such suggestions as soon as possible:
 - Parent Teacher Conferences
 - School Improvement Meetings
 - IEP Meeting
 - Parent Meetings
 - Email and phone communications
 - Event Survey Feedback
 8. Solomon-Plains Elementary will involve parents and family members in the joint development of the Schoolwide Program Plan.
 - Before the beginning of the school year, we will meet with parents and other stakeholders to review and update the current Title I Comprehensive School Plan.
 - Inform families at Open House or Back to School Event about the plan
 - Conduct a Mid-Year Title I Schoolwide Planning Committee Meeting
 - Conduct an End of the Year Title I Schoolwide Planning Committee Meeting
 - Kindergarten Orientation and Open House
 9. Solomon-Plains Elementary School's Compact will be jointly developed with parents and family members and the compact outlines how parents, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and the parents will build and develop partnerships to help children achieve the States high standards.
 - Annual Meeting to discuss, review, and revise current compact
 - Review family, faculty, and community input collected through surveys
 - Documents are in English and Spanish and can be translated in other languages by request
 - Compact and Compact Revision Form is distributed to all students in Back-to-School packets, at Open House, all Events, and is available at the Title I Resource table.
 10. Solomon-Plains Elementary provides assistance to parents and family members in understanding the state academic standards, state and local academic assessments, and how to monitor a child's progress and work with teachers to improve the achievement of their children
 - District/School website flyer that explains how to access State Academic Standards
 - Solomon-Plains Open House that includes a PowerPoint and discussion of PA Academic Standards

- Skyward parent access to student grades and Progress Reports posted and printed
 - Phone and Email communication
 - Distribution of Acadience (DIBELS) and PSSA scores along with parent survey to acknowledge receipt and understanding of scores
11. Solomon-Plains Elementary will provide materials and training to help the parents to work with their children to improve their children's achievement. This is achieved through:
- ELA, Math, and STEM Workshops and other Parent and Family Engagement Events
 - Grade Level Materials are available at Title I Parent Resource table
 - Open communication with school faculty through email, phone, and zoom meetings
 - Title I and Teacher Google Classroom
12. Solomon-Plains Elementary will educate teachers, specialized instructional support personnel, and other staff, with the assistance of parents, in the value and utility of contributions of parents and family members, and in how to reach out to, communicate with, and work with parents and family members as equal partners, implement and coordinate parent programs, and build ties between parents and family members and school.
- State Mandated Training
 - Act 48/Professional Development
 - State and Parent Advisory Council (SPAC) Videos
 - Faculty Meetings
13. Solomon-Plains Elementary will, to the extent feasible and appropriate, coordinate, and integrate, parent involvement programs and activities with other Federal, State, and local programs including public preschool programs and conduct other activities, that encourage and support parents and family members in more fully participating in the education of their children. This is achieved through:
- Partnering with Children Service Center as part of their in house CSBBH Program and Drug and Alcohol Program
 - Partnering with WVIA for Literacy Events
 - Collaborating with the programs within the school system to meet special needs
 - Guidance Counselor will refer families to agencies for assistance with special needs
 - Coordinating with Head Start and Building Blocks in parent involvement training
 - Partnering with the United Way for Imagination Library to promote literacy in the home and Nurse's Pantry for basic health needs in school
 - Partnering with UGI to promote literacy in first grade classrooms through RIF Program
 - Partnering with community EMS, fire, and police departments for Fire Safety Program

- Partnering with Plains Rotary for dictionary distribution and coat drive
- Providing bi-monthly Community Access Trips for Special Education and Autistic classroom
- Partner with the Luzerne County Emergency Management
- Partner with Building Blocks for Wolfpack Early Learning Academy

14. Solomon-Plains Elementary will ensure that information related to school and parent programs, meetings, and other activities is sent to parents and family members of participating children in a format and to the extent practicable, in a language that parents and family members can understand. Title I documents, Title I Newsletter, and flyers will be translated for parents and provided at events.

15. Solomon-Plains Elementary, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children)

- Documents are available in English and Spanish and can be translated into any language upon request
- Interpreters/translators available upon request via phone or in person

***Title I Parent and Family Engagement events will follow all CDC, PDE, and District guidelines.**